

Base Service Spotlight: Base Logistics Procurement Division

How many people work in the Procurement Division?

There are 30 members of the Procurement Division team.

What are the responsibilities of the Procurement Division team?

The Procurement Division team provides contracting support to units within Maritime Forces Atlantic for a variety of goods and services, as well as the establishment of Standing Offers and Supply Arrangements.

How does the Procurement Division team support CAF members and/or operations?

The Procurement Division team ensures that required goods and services are acquired in a timely manner while adhering to all applicable policies and regulations. This includes supporting operational readiness, emergency requirements (hurricane or wildfire relief efforts), and day-to-day operations.

Where is the Procurement Division team located and how can I contact procurement staff?

The Procurement Division team is located on the 2nd floor of building D206 at His Majesty's Canadian Dockyard. Procurement requests can be submitted to +BLog Customer Services@CFB Halifax BLog MIO@Halifax (hfxn41customersvc@forces.gc.ca).

Are there any noteworthy achievements or interesting facts to share about the Procurement Division team?

The Procurement Division typically processes about 1,700 contracts with a total value of over \$30 million each year. In December 2025, the team's delegated contracting authority was increased from \$25,000 to \$500,000, allowing the team to handle more complex files in-house rather than forwarding them to Public Services and Procurement Canada to procure on their behalf.