



**PARKING:** A weekend/after-hours parking policy will be in effect from December 21, 2024 to January 5, 2025 for general parking spots only. Parking Enforcement will enforce parking complaints, reserved/accessibile parking spaces, and no parking areas.

## BASE ADMINISTRATION

The BOR (Stadacona and Shearwater), NRCC, Releases and F&E will be closed from 21 December 2024 to 5 January 2025. In case of an emergency please call 902-476-5528 (Duty HRA), 902-943-2342 (NRCC Duty HRA), or 902-943-0519 (Shearwater Duty HRA).

### BASE PERSONNEL SELECTION OFFICE (BPSO)/ULO/BTL

Open 23 Dec 0800–1200  
Closed 24 Dec–1 Jan 25  
Open 2–3 Jan 25 0800–1200

### BASE DINING FACILITIES

As of 16 Dec 2024, Juno Tower Dining Hall and Warrior Block Dining Hall will be closed for the holiday season and will reopen for regular hours at lunch on 6 Jan 2025.

Tribute Tower will remain open to live-in members and Duty Watch personnel only for the holiday season from 16 Dec 2024 to 5 Jan 2025 (ration card payment only).

### Holiday Hours

#### Monday to Friday:

Breakfast 0630–0800 hrs  
Lunch 1130–1300 hrs  
Supper 1630–1800 hrs

#### Weekends and Statutory Holidays:

Breakfast 0700–1030 hrs  
Brunch 1130–1300 hrs  
Supper 1630–1800 hrs

## MESSES

### Wardroom

Closed 14 Dec 2024 –7 Jan 2025  
**31 Dec:** 1800–0100 (NYE)

### RA Park

**23–26 Dec:** CLOSED  
**27 Dec:** 1130–1600  
**28–31 Dec:** CLOSED  
**1 Jan:** 1130–1600 (NY Levee)  
**2–6 Jan:** CLOSED

### Chiefs & POs Mess

Closed 21 Dec 2024–5 Jan 2025  
**31 Dec:** 1800–0100 (NYE)

### Fleet Club, Jr. Ranks

Closed 14 Dec 2024–5 Jan 2025

### Shearwater All Ranks Mess

Closed 21 Dec 2024–5 Jan 2025

## BASE ACCOMMODATIONS

Juno Tower Front Desk and Booking Cell will be open during the Holidays with Commissionaires covering evenings, weekends and Stat Holidays. Warrior Block is closed from 15 Dec 2024 (closes after supper) to 5 Jan 2025 (open for lunch)

### PSP HALIFAX

#### Shearwater Gym

**23 Dec:** 0900–1700  
**24 Dec:** 0900–1300  
**25–26 Dec:** CLOSED  
**1 Jan:** CLOSED  
**2 Jan:** Open for regular programming

## Base Services Directory - 2024 Holiday Hours

### Shearwater Arena Public Skating

15–22 Dec: Regularly scheduled Public Skate times

23 Dec: 1000–1130

24 Dec: 0800–0900

27 Dec: 0800–0930 and 1530–1700

28 Dec: 1000–1130

29 Dec: 1000–1130

30 Dec: 1000–1130 and 1530–1700

31 Dec: 1000–1100

### Stadacona Gym

23 Dec: 0600–1800

24 Dec: 0600–1300

25–26 Dec: **CLOSED**

27 Dec: 0800–1800

28–29 Dec: 0900–1400

30 Dec: 0800–1600

31 Dec: 0800–1300

1 Jan: **CLOSED**

2–3 Jan: 0600–1800

4–5 Jan: 0900–1600

### Fleet Gym

23 Dec: 0600–2000

24 Dec: 0600–1300

25 Dec–1 Jan: **CLOSED**

2–3 Jan: 0600–2000

4–5 Jan: **CLOSED**

### PSP Reconditioning Center

*(for program participants only)*

23–24 Dec: 0730–1530

25–26 Dec: **CLOSED**

27 Dec: 0730–1530

28–29 Dec: **CLOSED**

30 Dec: 0730–1530

31 Dec: **0730–1300**

1 Jan: **CLOSED**

2–3 Jan: 0730–1530

4–5 Jan: **CLOSED**

### CHAPLAIN SERVICES

Weekday, daytime support: 902-721-8660.

During silent hours, holiday periods (21 Dec–5 Jan), or on weekends, the Duty Chaplain can be reached via the MFRC Admin Support Team (AST) at 902-427-7788.

### BASE COMPTROLLER

All Base Comptroller service counters will be closed beginning 23 Dec 2024. The parking counter will reopen on 3 Jan 2025 and the Cash Cage & Claims counter will reopen on 6 Jan 2025.

In case of emergencies only during the closures:

**Claims** - Duty phone: 782-640-0507

**Cash Cage** - Duty phone: 902-223-9820

PO1 Tanya Belanger: 902-401-5517

**Account Services (including parking & credit cards)**

Lisa Christie: 902-880-1596

**Accounts Payable**

Tom McCarthy: 902-225-9459 or 902-865-4397

**BCompt/Budget**

Stacey Timmons: 902-209-3867

### BASE INFORMATION SERVICES

Please submit IT support requests through one of these methods:

**Voice:** Dial 1-833-928-1577. Your call will be answered by a service desk agent.

**Online:** Clients who have access to a DWAN system can log a ticket through the EITSM Gateway <https://eitsm-gstie.forces.mil.ca/web/hfx/> by selecting the link for the Self-Service Portal <http://assyst.forces.mil.ca/assystnet/>.

Personnel who need to recover their password over the holiday period can refer to the below Self-Serve Password Reset links.

- A. [Self-Serve Password Reset \(SSPR\) FAQ](#)
- B. [Self-Serve Password Reset \(SSPR\) User Guide](#)

### BASE LOGISTICS

#### BASE SHUTTLE AND TAXI

Base Taxi will remain operational throughout the holiday period. Hours of operation 0700–1400 hours Monday to Friday. Base taxi number: 902-722-4045.

Base Shuttle Service stops 20 Dec 2024. Start-up 6 Jan 2025.

#### ROAD AND VEHICLE SAFETY

Road and Vehicle Safety Section will remain on duty throughout the holiday period.

Road and Vehicle Safety Section duty number: 902-489-3409

## Base Services Directory - 2024 Holiday Hours

### CLOTHING STORES/TAILOR SHOP

Dockyard Clothing Stores will be closed during the periods of 24 Dec 2024 to 3 Jan 2025.

The tailor shop and special size section will be closed from 20 Dec 2024 to 6 Jan 2025.

For emergency services, please call 902-427-3217 and if there is no answer, the Duty MMT(DST) at: 902-880-5974.

Shearwater Clothing Stores will remain open.

### PORT OPERATIONS & EMERGENCY SERVICES

#### CFB HALIFAX/12 WING GATE HOURS

*Gates that do not operate 24/7/365 will be closed on Christmas Day, Boxing Day and New Year's Day.*

<b>Rainbow Gate (RBG)</b>	24/7 365
<b>Centre Gate</b>	0600–1700 M – F
<b>Admiral's Gate</b>	0600–1800 M – F
<b>Niobe Gate</b>	0600–1700 M – F
<b>South Gate (Scotian)</b>	0600–1800 M – F
<b>Stad Main Gate</b>	24/7 365
<b>Willow Park Main Gate</b>	24/7 365
<b>12 Wing Boundary Road Gate</b>	0600–2000 M – F
<b>12 Wing Main Gate</b>	24/7 365
<b>12 Wing Lower Gate</b>	24/7 365
<b>12 Wing North Access</b>	24/7/365
<b>CFAD Main</b>	24/7 365
<b>NAD Main</b>	0600–1800 M – F

#### DOCKYARD IDENTIFICATION SECTION

**23 Dec:** 0700–1130; 1230–1400

**24 Dec:** 0700–1200

**25–26 Dec:** **CLOSED**

**27 Dec:** 0700–1130; 1230–1400

**30 Dec:** 0700–1130; 1230–1400

**1 Jan:** **CLOSED**

#### SHEARWATER IDENTIFICATION SECTION

**24 Dec:** 0700–1200

**31 Dec:** 0700–1200

#### DOCKYARD SECURITY OFFICE

**23 Dec:** 0630–1530

**24 Dec:** 0630–1200

**25–26 Dec:** **CLOSED**

**27 Dec:** 0630–1530

**30 Dec:** 0630–1530

**31 Dec:** 0630–1200

**1 Jan:** **CLOSED**

### EMERGENCY SERVICES

Base Fire Department Emergency: 902-427-3333

Dockyard Fire Hall Non-Emergency: 902-427-3500

Shearwater Fire Hall General: 902-720-1544

Shearwater Fire Hall Emergency: 911 or 902-720-1544

CFAD Fire Hall Non-Emergency: 902-427-0646

CFAD Fire Hall Emergency: 902-427-3333

#### Military Police Unit Halifax

General Contact: 902-722-4445

Emergency: 902-722-4444/911

### CF HEALTH SERVICES CENTRE (ATLANTIC)

Please be advised that if you suffer a medical emergency during the holiday season, you are to seek immediate attention from the closest emergency department using your issued Blue Cross card or call 911 (within Canada). Following your medical encounter with civilian services, members are required to report to sick parade.

During the holiday period, when the clinic is opened, it will be for walk-in sick parade appointments ONLY. Please do not call the Sick Parade Triage Line and leave a voicemail. Patients will present themselves to CDU 2 window for further direction.

#### STADACONA MEDICAL CLINIC HOLIDAY HOURS

**23 Dec:** 0730–1430

**24–29 Dec:** **CLOSED**

**30–31 Dec:** 0730–1430

**1 Jan 25:** **CLOSED**

**2–3 Jan 25:** 0730–1430

**4–5 Jan 25:** **CLOSED**

**6 Jan 25:** Return to regular hours and sick parade process

#### PHARMACY SERVICES

Canadian Armed Forces members currently taking prescription medication should ensure they have a sufficient amount for the entire holiday period. Due to reduced staffing during the Holidays, **please ensure refills are requested and picked up by 17 December 2024**. Please allow a minimum of 48 hours for processing of refills before coming to the clinic.

**Stadacona Pharmacy refill line:** 902- 721- 8755

To speak to a pharmacist: 902-721-8757

## Base Services Directory - 2024 Holiday Hours

### 1 DENTAL UNIT DETACHMENT HALIFAX

[SICK PARADE, ALL PATIENTS ARE TO REPORT TO THE DENTAL CLINIC AT 0730.](#)

**Hours of operation – Stadacona Bldg. S-80**

16–20 and 23 Dec: Open

24–27 Dec: **CLOSED**

30 Dec: Open

31 Dec and 1 Jan: **CLOSED**

2 Jan: Resume normal working hours

**Hours of operation – Shearwater Bldg. 100**

24 Dec–5 Jan: **CLOSED**

6 Jan: Resume normal working hours

Stadacona/Shearwater Dental Clinics will provide a 24hr, 7 days a week emergency. If you have a dental emergency after normal working hours, please contact the Duty Dental Team at the numbers below:

Duty Dental Officer (902) 499-4133

Duty Dental Technician (902) 499-6346

### COUNSELLING SERVICES 1-800 NUMBERS

Homewood Health: 1-800-663-1142

TTY: 1-888-384-1152

International (call collect): 604-689-1717

Numero sans frais – en français : 1-866-389-9505

Homeweb.ca: log in with DND 743

Canadian Forces Member Assistance Program

1-800-268-7708 or 1-800-567-5803 (hearing imp.)

### FORMATION IMAGING SERVICES

Duty Photo Technician: 902-497-8271 (for emergencies over holidays and critical work 1<sup>st</sup> week Jan).

### CAF TRANSITION CENTRE HALIFAX

CAF Transition Centre Halifax is closed to walk-in services from 20 Dec 2024 to 6 Jan 2024; however, members can receive assistance by appointment.

General inquiries: 902-722-1908.

Hours: Monday to Friday, 0730-1530

### EMPLOYEE ASSISTANCE PROGRAM

English: 1-800-663-1142 or 1-888-384-1152 (hearing imp.)

French: 1-866-398-9505 or 1-866-433-3305 (hearing imp.)

### FLEET MAIL OFFICE

18–24 Dec: 0700–1500

25 & 26 Dec: **CLOSED**

27 & 28 Dec: 0700–1500

29 Dec: 0700–1500

1 Jan: **CLOSED**

Tribute Tower mail room closed for the holidays.

### SISIP HALIFAX

Open for pre-booked business meetings (virtual and in-person) 23 Dec 2024–3 Jan 2025 inclusive. Appointments must be booked in advance by calling 902-425-6926.

SISIP Financial Customer Support line:

1-800-267-6881

[www.sisip.com](http://www.sisip.com)

### HALIFAX & REGION MILITARY FAMILY RESOURCE CENTRE

The offices at our Halifax and Shearwater sites are open Monday to Friday.

- Halifax site (6393 Homefire Crescent, Windsor Park): 0700–1700 hrs.
- Shearwater site (30 Provider Road, Shearwater): 0800–1600 hrs (closed between 1130–1230 hrs)
- Both offices closed 23–27 Dec 2024, and 1 Jan 2025. Team will be accessible via virtual or phone support on 30 and 31 Dec.
- Our 24/7 Information line is always available at 902-427-7788 for after-hours support and on holidays for urgent matters.

### H&R MFRC Child Care Centres

Shearwater Children's Centre will remain open (0630–1700 hrs).

- Child care centre is closed 25 and 26 Dec 2024 and 1 Jan 2025.

### NAVAL MUSEUM OF HALIFAX

Open weekdays from 0800–1500 other than statutory holidays (Christmas Day, Boxing Day and New Year's Day).