

# NDWCC Lotto Guide



## Ticket Raffles

Legalities to follow when holding ticket raffle draws <\$4000:

**Ticket Lottery Permit: single draw or series of ticket raffles with prizes \$4,000 & under**



As a non-profit, a Ticket Lottery Permit is required to run a single or series of ticket raffles, but if total prizes are valued under \$4000 there does not need to be a Ticket Lottery Report submitted afterwards.

You need to submit your application at least 10 business days before the first day of ticket sales. If you are applying for a **single permit**, there is an online application, and you will receive your permit immediately. If you are applying for a **series permit**, you must complete and mail/email the PDF application form found online. In this instance, it can take up to two weeks to get the permit so ensure you apply with ample time.

### **Steps to apply:**

#### Single

1. Complete the online application form: <https://beta.novascotia.ca/ticket-lottery-permit-single-draw-ticket-affle-prizes-4000-and-under>
2. You will receive your permit immediately and can proceed with your ticket raffle!

#### Series

1. Complete the PDF application form (available online)
2. Include supporting documents (NDWCC Solicitation letter, United Way Support letter)
3. Send your completed application and supporting documents by mail, email, or fax to the NS Alcohol, Gaming, Fuel and Tobacco Division (mailing address on application).

# Games of Chance

Legalities to follow when holding games of chance:

## Games of Chance Lottery License: Charitable Organizations



As a non-profit, a Games of Chance Lottery Licence is required to offer games of chance. A game of chance is defined as a game where players bet money on a random outcome. There may be a cost associated with obtaining this license.

You need to submit your application at least 10 business days before the first game of chance. You need to apply separately for each event (each event needs a separate licence).

### Steps to apply:

1. Complete the PDF application form (available online).
2. Include supporting documents (NDWCC Solicitation letter, United Way Support letter).
3. Include payment with your application (if applicable).
4. Send your completed application and supporting documents by mail, email, or fax to the NS Alcohol, Gaming, Fuel and Tobacco Division (mailing address on application).

### Examples of Games of Chance:

- Money games like colour wheel and horse wheel
- Merchandise games like darts and ring toss
- Casino or Monte Carlo events
- Come-and-go bingo games



### Costs:

- Money games per game per day: \$12.05
- Casino or Monte Carlo events with play money only: \$30.15
- Merchandise games: No cost
- Come-and-go bingo games: No cost

First time applicants for Permits and Licenses may also need to provide a copy of:

- Certificate of Registration
- By-laws
- Memorandum of association
- List of executives and positions held

# FAQ

## **Where are the application forms?**

All online & PDF application forms can be found here:  
<https://beta.novascotia.ca/programs-and-services/gaming-control-and-registration>



## **How old does the applicant need to be?**

The applicant needs to be at least 19 years of age or older.



## **How long does it take to process a Lottery Permit/License application?**

For online applications, immediately (single draw). If submitted via mail/email/fax it can take up to two weeks (series draw or games of chance).



## **Is there an application fee for a permit/license?**

There is no application fee; however, a fee must be paid when applying for certain Games of Chance (see Page 2) and within 30 days following the draw date for Ticket Raffles with a total prize >\$4000.



### **For additional information contact:**

[NDWCCHalifax@forces.gc.ca](mailto:NDWCCHalifax@forces.gc.ca)

### **NS Government Gaming Control website:**

<https://beta.novascotia.ca/programs-and-services/gaming-control-and-registration>