



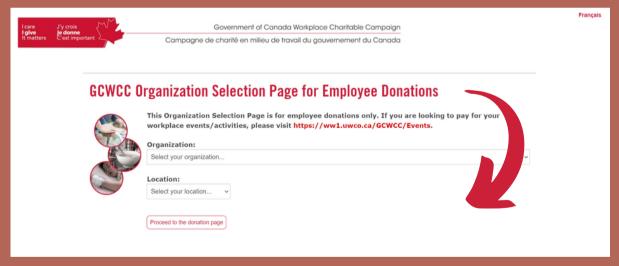
HALIFAX REGION NATIONAL DEFENCE WORKPLACE CHARITABLE CAMPAIGN

ePledge how-to guide

What is ePledge?

ePledge is a secure, convenient (web-based & mobile friendly) and simple way you can donate to the National Defence Workplace Charitable Campaign through payroll deduction, credit card, or PayPal. When you use ePledge, you can choose the charity/charities to which you'd like to donate from a Candian registered charity drop-down menu. You can set up monthly deductions from your paycheque and will receive a tax receipt for whatever way you choose to contribute.

Visit https://uwco.ca/gcwcc/donate



Select your organization - National Defence

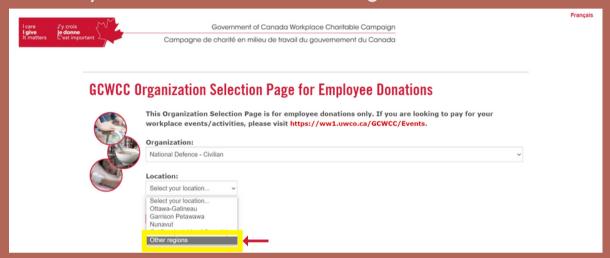






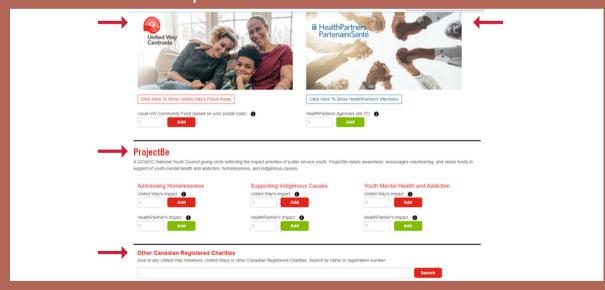
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Select your location - Other Regions



You will then see options to give to United Way, Health Partners, ProjectBe, and another Registered Charity.

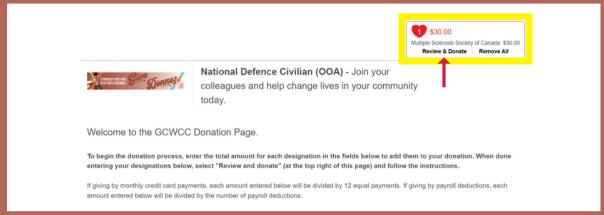
Add in your total yearly donation dollar amount to any of the charitable options.







At the top right corner, you will see a summary where you click **Review & Donate.**

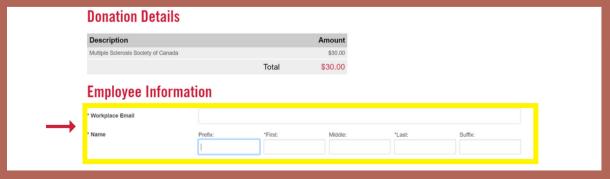


You will be brought to a Donation Review page.
Review and click **Next**.



You will then be brought to your Donation Details.

You will add your workplace email.



You will then add your name, your workplace address and (if desired) your home phone number.





Identify your Employment Type using the drop-down menu and wait for the page to reload. Next, select your Location/Base (CFB Halifax or CFB Shearwater). Select your unit. Select your group.

"Employment Type	After updating the field below, please wait for the page to reload. After updating the field below, please wait for the page to reload. After updating the field below, please wait for the page to reload. Civilian - Other
*Location/Base	Halifax
*Unit	CFB Halifax
*Group	Base Executive Services - Halifax

Next, choose your payment option - payroll, one-time credit card, monthly credit card.

If choosing payroll, it will breakdown your donation into your 26 paycheques. You will be required to add in your PRI then click **Confirm**.

If you chose credit card it will ask you to add in your credit card information and click **Confirm**.

You will receive a confirmation email from the GCWCC that your ePledge has been received.

Thank You for Donating!

YOUR CONTRIBUTION MAKES A DIFFERENCE.